

Barberton Public Library
Regular Board of Trustees Meeting, September 29, 2022

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MEMBERS PRESENT

Kenneth Cheatham
Jennifer Doll
C. Racyne Leskanić
Heather McMullen

ALSO PRESENT

Ann Hutchison, Director
Michael DeSan, Fiscal Officer
Melissa Futrell, Deputy Fiscal Officer
Maggie Rose, Public Relations Associate

MEMBERS EXCUSED

Caroline Brindo
Terri Masich
Holly Miller

Vice President Doll called the meeting to order at 6:30 p.m.

Hutchison reported that the Friends of the Library met on Wednesday, September 21, and that a full slate of officers was nominated for 2023. Officers will be elected at the November 2022 meeting. The Friends' fall book sale, held September 23-25 to coincide with the Mum Festival, raised \$2,262.00.

Moved by Leskanić, seconded by Cheatham, **to accept the minutes** of the August 2022 Board meeting. Ayes: Cheatham, Doll, Leskanić, and McMullen. Nays: None. Motion carried.

DIRECTOR'S REPORT

Department Update: Rose provided the Board with details of several projects that she's been working on, including a signage audit and updates to the Library's website, as well as new marketing strategies that included billboard promotions and an advertisement at Lake 8 Movies for Summer Reading Club.

Rose left the meeting at 6:39 p.m.

Circulation: August 2022 circulation was 25,153, up 21% from August 2021 and up slightly from July 2022. Year to date, circulation is 178,409, up 0.3% from 2021. eMedia circulation through Overdrive was 5,473 in August 2022, up 0.3% from August 2021. An additional 396 eMedia titles were borrowed through Hoopla in August 2022, up 41.9% from last August. Circulation of audiovisual materials was 6,886, up 30% from August 2021, and accounting for 27.4% of the month's total circulation.

In August 2022, 8,159 people visited the Library, up 35% from August 2021. Of those visitors, 55 received curbside service and 89 visited the Community Health Library. Staff issued 155 new patron cards, down 1.3% from August 2021, answered 2,161 reference questions, and made 46 homebound deliveries. The Library's website was visited 2,936 times, and there were 1,092 computer-use sessions and 3,359 wireless sessions. In August, 700 items were added to the collection and 1,290 items were withdrawn.

Programs & Publicity: Hutchison distributed the August 2022 publicity packet. In August 2022, 771 people attended 21 live programs and outreach events, either in person or via Zoom or Facebook Live, showing a decrease of 16% in the number of programs and 5.8% in attendance as compared to August 2021. An additional 712 people participated in or viewed 20 passive and recorded programs and outreach events in August, for a total of 1,483 participants at 41 events. Additionally, 185 people attended 69 non-Library programs or meetings in August 2022.

Nineteen authors attended the Local Author Fair on Saturday, September 10, which was well received by both the authors and community members. Hutchison shared correspondence from author Dan Ake, who stated that the event was one of the best he's attended in his career.

Upcoming programs of note include Owlpalooza & a presentation by the Medina Raptor Center, both on Wednesday, October 5. The Erie Express Dining Car food truck will be on site that afternoon, as well.

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Donations:

Barberton Library Staff - \$120.00, in memory of Nancy Granville
Buckeye Children's and Teen Book Awards Council - \$100.00, in memory of Nancy Granville
Jason, Jennifer, & Ryan Burger - \$500.00, in memory of Nancy Granville
Jody Dilloway - \$100.00, in memory of Nancy Granville
Melissa Futrell - \$25.00, in memory of Nancy Granville
Barbara Kirbawy - \$100.00
Eric Moss - Framed mixed-media picture of Mt. Fuji. Back is inscribed "To the honorable Mayor of Barberton, Ohio, U.S.A. as a memory of our goodwill and friendship from the Mayor of your sister city, Mishima-Cho, Osaka, Japan. September 1962"
Jacquelyn Walker - 10 books

Moved by McMullen, seconded by Leskanic, **to accept the donations.** Ayes: Cheatham, Doll, Leskanic, and McMullen. Nays: None. Motion carried.

Mission Moment: Hutchison shared praise from a customer, who was thrilled to see the main floor display featuring banned books after hearing stories on NPR about recent book challenges and removals in public and school libraries. The customer sent NPR an email praising BPL for not banning books from our collection and actively encouraging patrons to read challenged books.

Other: Hutchison shared that passport services continue to go well. To date, the Customer Services Department has processed 51 passport applications and taken 36 photos. Notary services will be added in early 2023, with staff in the Reference Department being trained to provide the service.

Hutchison spoke briefly about plans for a Library of Things and shared a circulating hotspot from Akron Summit County Public Library.

Library staff participated in Barberton's Labor Day parade on Monday, September 5.

Pleasant Pointe Assisted Living Facility has raised funds for local charities in the past by selling calendars featuring their residents in pin-up style photographs. For 2023's calendar, they took photos at various locations in Barberton, including the Library. Hutchison has requested that the Friends of the Library sell the calendars on behalf of Pleasant Pointe at the Christmas Walk on Saturday, November 26.

There was a discussion regarding the Trustee vacancy that will occur when Brindo resigns after completing her term as President. Revised applications and interview questions will be discussed at the October meeting.

FISCAL OFFICER'S REPORT

The Public Library Fund tax distribution for the month of September 2022 for the Barberton Public Library was \$105,127.81.

DeSan reviewed the financial reports, bank reconciliations, reappropriations, and bills paid for the month of August 2022.

Moved by Leskanic, seconded by Cheatham, **to accept the financial report, bank reconciliations, reappropriations, and bills** paid for the month of August 2022. Ayes: Cheatham, Doll, Leskanic, and McMullen. Nays: None. Motion carried.

RESOLUTION 27-2022 - **Moved** by Cheatham, seconded by McMullen **to accept the amounts and rates** as determined by the Summit County Budget Commission for collection year 2023 and authorizing the necessary tax levies and certifying them to the Summit County Fiscal Officer. Ayes: Cheatham, Doll, Leskanic, and McMullen. Nays: None. Resolution adopted.

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COMMITTEE REPORTS

Finance and Audit Committee: No meeting held.

Personnel Committee: No meeting held.

Building and Equipment Committee: No meeting held.

Summit County Library Trustees Council: The annual SCLTC meeting is scheduled for Thursday, October 13, 2022 at 7:00 p.m. and will be held virtually via Zoom. Doll will attend if Brindo is unavailable.

COMMUNICATIONS AND CORRESPONDENCE

OLC Legislative Update: None.

Community Correspondence: Hutchison shared a note from Barberton High School's Advancement to Nursing students, thanking Reference Services Librarian Sarah Granville for visiting their class to share information about resources that are available to them through the Library.

OLD BUSINESS

None.

NEW BUSINESS

None.

Moved by McMullen, seconded by Leskanic, **to adjourn** the meeting at 7:14 p.m. Ayes: Cheatham, Doll, Leskanic, and McMullen. Nays: None. Motion carried.

Jennifer Doll, Vice President

Heather McMullen, Trustee