

**Barberton Public Library
Regular Meeting Board of Trustees, March 26, 2020**

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MEMBERS PRESENT

Caroline Brindo
Jennifer Doll
C. Racyne Leskanic
Terri Masich
Heather McMullen
Holly Miller

ALSO PRESENT

Ann Hutchison, Director
Ken Cornelius, Fiscal Officer
Melissa Futrell, Deputy Fiscal Officer

MEMBERS EXCUSED

Leon Ricks

President Masich called the meeting to order at 6:32 p.m. The meeting was conducted virtually using Microsoft Teams.

Hutchison reported that the Friends of the Library cancelled their March meeting, as well as their fundraiser luncheon and spring book sale.

Moved by Leskanic, seconded by McMullen **to accept the minutes** of the February 2020 regular meeting. Ayes: Brindo, Doll, Leskanic, McMullen, and Miller. Nays: None. Motion carried.

LIBRARIAN'S REPORT

Circulation: February 2020 circulation was 29,406, up 4.35% from February 2019, but down 0.89% year to date. eMedia circulation increased 14.5% from last February and 16% year to date. Visits to the library increased over 13% from February 2019, with 10,350 visits last month, and 899 items were added to the collection, while 515 were withdrawn.

Programs & Publicity: In February 2020, 806 people attended 38 library programs, an almost 52% increase over last February.

Donations:

Barberton NAACP - \$10	Anne Sweeney - \$20
Bob Burns - 3 books	Anonymous - 582 Books, 6 DVDs, 20 Magazines
Rick Kepler (author) - Class War: A Fable	

Moved by Doll, seconded by Brindo **to accept the donations**. Ayes: Brindo, Doll, Leskanic, McMullen, and Miller. Nays: None. Motion carried.

Other: Hutchison reported that she spoke to the GAR Foundation regarding the 2020 Census, which is being promoted on the library's outdoor sign. She also participated in a conference call meeting with Raise: Good Jobs Greater Akron, whose events are being postponed until further notice.

FISCAL OFFICER'S REPORT

The Public Library Fund tax distribution for the month of March for the Barberton Public Library was \$69,812.09.

Moved by McMullen, seconded by Doll **to accept the financial report, bank reconciliations and bills** paid for the month of February 2020. Ayes: Brindo, Doll, Leskanic, McMullen, and Miller. Nays: None. Motion carried.

RESOLUTION 8-2020 **Moved** by Brindo, seconded by Leskanic, **to disburse \$408.60, the entire amount available from the Barberton Public Library Endowment Forever Fund**, for distribution to the Barberton Public Library. Ayes: Brindo, Doll, Leskanic, McMullen, and Miller. Nays: None. Resolution adopted.

RESOLUTION 9-2020 **Moved** by Brindo, seconded by Doll, **to disburse \$320.36, the entire amount available from the Barberton Public Library Endowment Now Fund**, for distribution to the Barberton Public Library. Ayes: Brindo, Doll, Leskanic, McMullen, and Miller. Nays: None. Resolution adopted.

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RESOLUTION 10-2020 Moved by McMullen seconded by Brindo, to adopt the 2020 estimated revenue and permanent appropriation budget of \$2,852,545.80 as follows:

REVENUES			
		General Revenue Fund	
		General Property Tax / RE	587,400.00
		Homestead Rollback (PT Allocation)	70,400.00
		Public Library Fund (PLF)	991,900.00
		Other Income	60,000.00
		Total Revenue	1,709,700.00
		Carryover of Unencumbered General Fund Balances	1,141,250.00
		TOTAL Revenue + Unencumbered Balance Carryover	2,850,950.00
		Less Investments	700,000.00
		Funds to be Appropriated in General Fund	2,150,950.00
EXPENDITURES			
	100	Library Services	\$ 1,337,050.00
	200	Support Services	380,800.00
	760	Capital Outlay	295,000.00
	910	Transfers	108,100.00
	930	Contingencies	30,000.00
		Total General Fund Expenditures	\$ 2,150,950.00
		Capital Projects	1,595.80
	4001	Building & Equipment	1,595.80
		Total All Expenditures	\$ 2,152,545.80
		Plus Investments	700,000.00
		Total of All Funds	\$ 2,852,545.80

Ayes: Brindo, Doll, Leskanic, McMullen, and Miller. Nays: None. Resolution adopted.

COMMITTEE REPORTS

Building and Equipment Committee: Hutchison reported that a number of Board members met with the Barberton Historical Society to tour the O.C. Barber Pig Barn on March 11. More information will be necessary before a decision is made on whether to proceed with a potential partnership.

Finance and Audit Committee: No meeting held.

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Personnel Committee: No meeting held.

Summit County Library Trustees Council: No meeting held.

COMMUNICATIONS AND CORRESPONDENCE

OLC Legislative Update: The annual Trustee Dinner has been rescheduled for September 17.

OLD BUSINESS – The Barberton Community Foundation’s Youth Philanthropy committee granted BPL one quarter of the amount requested for virtual reality headsets.

NEW BUSINESS – The Library will remain closed until at least April 7 in compliance with the Governor’s Coronavirus (COVID-19) stay-at-home order. Due dates have been extended, and no fines will accrue during the closure. Staff are working both on-site and from home to update the library’s website and social media, and are providing virtual programming to patrons in addition to promoting other library resources that customers can access from home. Staff members are being paid for their regularly scheduled hours during the closure.

Moved by Doll, seconded by McMullen **to adjourn** the meeting at 7:05 p.m.

Terri Masich, President

Jennifer Doll, Secretary