

Barberton Public Library
Regular Meeting Board of Trustees, March 23, 2017

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MEMBERS PRESENT

Jennifer Doll
Natalie Genet
Terri Masich
Leon Ricks
Christopher White

ALSO PRESENT

Julianne Bedel, Director
Ken Cornelius, Fiscal Officer
Melissa Futrell, Deputy Fiscal Officer

EXCUSED

Caroline Brindo

President White called the meeting to order at 6:32 pm.

Genet reported the Friends of the Library are preparing for a Cherry Blossom book sale. A Little Free Library has been approved by the Park Board for a location at one park. Anne Sweeney gave a presentation to the Barberton Women's Club about the Little Free Libraries. A committee has been created to promote membership to the Friends.

Moved by Masich, seconded by Doll **to accept the minutes** of the February 2017 regular meeting. Ayes: Doll, Genet, Masich, and Ricks. Nays: None. Motion carried.

LIBRARIAN'S REPORT

Circulation: Bedel reported February circulation of 25,759 which is 8.5% less than last February. There were 2,429 eMedia downloads which is 1% higher than February, 2016. There were 12,200 AV items circulated which is almost 12% less than the same month last year. Circulation of adult and teen materials was down 11% and juvenile material was down 4% for the month. 1,212 new items were added and 680 items withdrawn. 192 new patron cards were issued.

Programs & Publicity: 844 individuals attended 47 library programs, which was an increase from last February. 727 of this total attended juvenile programs, 111 were at adult programs, and 6 attended a teen program. 27 outreach trips were made reaching 1,340 individuals, 1,182 being children. 2,669 reference questions were answered.

Donations:

Marianne Curry – 25 books
Barbara Kirbawy - \$25 (in memory of Unkas Lakic) and \$25 (in memory of Betty Lee Spetich)
NAACP, Barberton Branch - \$10
Rotary Club of Barberton – Barberton-opoly, 125th Anniversary edition game
Barb Saylor – Barberton pictures (in memory of Tim Merchant)
Kendall Weigand – 24 books
Anonymous – 318 books & 1 audio book

Moved by Ricks, seconded by Genet **to accept the donations**. Ayes: Doll, Genet, Masich, and Ricks. Nays: None. Motion carried.

Other: Dia Thomas attended a free webinar sponsored by Booklist: Spring Staff Picks from Penguin Random House.

The last of the new drinking fountains was installed which was a replacement of a defective one.

Received and installed the new Spillette Room refrigerator which was funded by a BCF grant. The old refrigerator was moved to the staff kitchen.

FISCAL OFFICER'S REPORT

The Public Library Fund tax distribution for the month of March for the Barberton Public Library was \$64,273.44.

Moved by Ricks, seconded by Doll **to accept the financial report, bank reconciliations and bills** paid for the month of February, 2017. Ayes: Doll, Genet, Masich, and Ricks. Nays: None. Motion carried.

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Cornelius explained the appropriation process starting with the “Certificate of the Total Amount from all Resources Available for Expenditures and Balances” submitted to the County Auditor who then utilizes this information to formulate the “Official Certificate of Estimated Resources.” This document is then sent to the Library to set the appropriation budget limits.

RESOLUTION 7-2017 Moved by Masich, seconded by Genet to adopt the 2017 estimated revenue and permanent appropriation budget of \$1,989,720.77 as follows:

REVENUES			
		General Revenue Fund	
		General Property Tax / RE	583,300.00
		Homestead Rollback (PT Allocation)	65,000.00
		Public Library Fund (PLF)	937,300.00
		Other Income	58,000.00
		Total Revenue	1,643,600.00
		Carryover of Unencumbered General Fund Balances	729,500.00
		TOTAL Revenue + Unencumbered Balance Carryover	2,373,100.00
		Less Inactive Funds	400,000.00
		Funds to be Appropriated in General Fund	1,973,100.00

EXPENDITURES			
	100	Library Services	\$ 1,236,000.00
	200	Support Services	379,650.00
	760	Capital Outlay	130,000.00
	910	Transfers	177,450.00
	930	Contingencies	50,000.00
		Total General Fund Expenditures	\$ 1,973,100.00
		Capital Projects	16,620.77
	4001	Building & Equipment	16,620.77
		Total All Expenditures	\$ 1,989,720.77

Ayes: Doll, Genet, Masich, and Ricks. Nays: None. Motion resolved.

COMMITTEE REPORTS

Building and Equipment Committee – No meeting held.

Finance and Audit Committee – A summary of the meeting held March 21 was presented by Ricks.

Personnel Committee – A summary of the meeting held March 21 was presented by Doll.

Summit County Library Trustees Council – No meeting held.

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COMMUNICATIONS AND CORRESPONDENCE – Bedel distributed a copy of a memo to the General Assembly from Michelle Francis, OLC Director of Government and Legal Services. It included a short history of the funding of the Public Library Fund. Bedel will be attending Legislative Day on March 29 which includes a meeting with an aid from the office of Representative Johnson with Senator Vernon Sykes.

The Library received a thank you note from both the St. Augustine Athletic Board and the Parks and Recreation Department for a basket donation to each of their respective fundraisers. Also, received a letter from Margaret Scott, Deputy Summit County Prosecutor, praising the “Got Game” program connecting students with our local police officers in a fun and positive program.

OLD BUSINESS – Construction Update: Only issues needing to be finalized is the replacement of the exterior automatic front doors, adjustment of the wall mounted elevator floor indicator lights and agreement on a landscape credit.

NEW BUSINESS –

RESOLUTION 8-2017 **Moved** by Genet, seconded by Ricks to request the Barberton Board of Education **to appoint Heather McMullen** as Trustee to fill the unexpired term ending June 30, 2022 vacated by Patricia Warner. Ayes: Doll, Genet, Masich, and Ricks. Nays: None. Motion resolved.

Moved by Masich, seconded by Doll **to adjourn** the meeting at 7:24 pm.

Chris White, President

Natalie Genet, Secretary