

Barberton Public Library
Regular Meeting Board of Trustees, August 27, 2020

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MEMBERS PRESENT

Caroline Brindo
Jennifer Doll
Terri Masich
Heather McMullen
Holly Miller

ALSO PRESENT

Ann Hutchison, Director
Ken Cornelius, Fiscal Officer
Melissa Futrell, Deputy Fiscal Officer
William Judge, Mayor

MEMBERS EXCUSED

C. Racyne Leskanic
Leon Ricks

President Masich called the meeting to order at 6:29 p.m.

This Board meeting was held both in person and virtually using Microsoft Teams. Miller attended virtually; all other attendees were present at the library. Members of the public were given the opportunity to request an invitation by emailing Hutchison.

Mayor Judge administered the oath of office to Doll.

"Do you solemnly affirm that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as a member of the Board of Trustees of the Barberton Public Library, Summit County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your term of office?" Her reply was "I will."

Mayor Judge left the meeting at 6:30 p.m.

Hutchison reported that the Friends of the Library have cancelled all their meetings through the end of 2020. The Friends have reviewed BPL's donation requests for 2020, and donated \$4,000 for the following:

- Reading programs
- Chair Yoga sessions
- Kindles for homebound services
- COVID-related purchases
- Library levy campaign

Moved by Doll, seconded by McMullen, **to accept the minutes** of the July 2020 Board meeting. Ayes: Brindo, Doll, McMullen, and Miller. Nays: None. Motion carried.

LIBRARIAN'S REPORT

Circulation: Hutchison reported that circulation is slowly beginning to rise. July 2020 circulation was 18,850, down just over 44% from July 2019. Year to date, circulation is 125,380, down 43.5% from 2019. July eMedia circulation was 5,038, and year to date is 36,138, up 12% from 2019. Visits to the library increased in July, with 3,324 customers in the in the building and 103 receiving curbside service.

Programs & Publicity: In July 2020, 1,364 people attended 48 virtual library programs. Year to date, overall program attendance is up over 30%, despite the library hosting approximately 18% fewer events, and adult attendance is up over 678% from July 2019. Hutchison attributed this to the library's unique and engaging programming, as well as the increased demand for virtual programming due to COVID. Upcoming programs of note include this evening's Woovs concert, Barberton Memories: Between the Wars and History of Goodyear on September 16, Angel Reader and Psychic Medium Laura Lyn on September 29, and Barberton: We're All in this Together, a puzzle piece art project that will be held September 8 though October 8.

Donations:

Martha Bidlingmyer - \$1,500.00
Murray Fischel (author) - *Pedaling on the North Coast: Biking the Streets of Greater Cleveland*
Friends of the Barberton Public Library - \$50, in memory of Mary Ann Storad

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Magic City Kiwanis Club - \$50, in memory of Mary Ann Storad
Jason "Zeke" Petrie (author) - *Reach and Fall* & related memorabilia
Terry Pluto (author) - *Faith & You: Volume 2 & The Browns Blues*
Anonymous - 37 Books

Moved by Doll, seconded by Brindo, **to accept the donations**. Ayes: Brindo, Doll, McMullen, and Miller. Nays: None. Motion carried.

Other: RESOLUTION 22-2020 Moved by Brindo, seconded by Doll, **to transfer Carie Stansky-Hunter** to a full-time (regularly scheduled 35 hours per week) Library Assistant in the Technical Services Department at \$12.98 per hour, effective August 31, 2020. Ayes: Brindo, Doll, McMullen, and Miller. Nays: None. Resolution adopted.

RESOLUTION 23-2020 Moved by Brindo, seconded by McMullen, **to promote Marcia Nicholson** to a full-time (regularly scheduled 35 hours per week) Library Assistant in the Customer Services Department at \$10.93 per hour, effective August 31, 2020. Ayes: Brindo, Doll, McMullen, and Miller. Nays: None. Resolution adopted.

FISCAL OFFICER'S REPORT

The Public Library Fund tax distribution for the month of August 2020 for the Barberton Public Library was \$100,983.54.

Cornelius reviewed miscellaneous income generated from vending machines and recycling programs.

Cornelius informed the Board that he will not be renewing a Certificate of Deposit that expires this month, as the interest rate will be higher if it is rolled into the library's checking account than what is currently being offered on CDs.

Moved by Doll, seconded by McMullen, **to accept the financial report, bank reconciliations and bills** paid for the month of July 2020. Ayes: Brindo, Doll, McMullen, and Miller. Nays: None. Motion carried.

COMMITTEE REPORTS

Finance and Audit Committee: No meeting held.

Personnel Committee: No meeting held.

Building and Equipment Committee: No meeting held.

Summit County Library Trustees Council: No meeting held.

COMMUNICATIONS AND CORRESPONDENCE

OLC Legislative Update: None.

OLD BUSINESS

Hutchison reported that the library will remain open until 8:00 p.m. on Mondays and Tuesdays beginning September 8, but will not resume Sunday hours after Labor Day as in past years. Extra staff responsibilities that have resulted from the COVID-19 pandemic make it difficult to return to the library's regular open hours all at once, but Hutchison will reevaluate if there seems to be a great demand from the community, or a great need for students, to return to regular hours.

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Hutchison reported that she and Cornelius met with Masich and Megann Eberhart, co-chairs of the library's Political Action Committee, last night. Eberhart advised that the levy committee should prioritize the purchase of more lawn signs, and also suggested banners to be hung throughout the city. Mailing lists to solicit donations and endorsements are being compiled and the website is almost finished. The library has received several endorsements for the levy already. A PAC meeting was scheduled for Wednesday, September 9, 2020 at 6:30 p.m.

Hutchison reported that the library received a \$1,500.00 LSTA Cares Act mini-grant, to be used for a program similar to Story Core.

NEW BUSINESS

Moved by Brindo, seconded by Doll, **to endorse the Akron Zoo's tax levy**. Ayes: Brindo, Doll, McMullen, and Miller. Nays: None. Motion carried.

RESOLUTION 24-2020 **Moved** by Doll, seconded by McMullen, **to apply for a \$25,000.00 grant through the Coronavirus Relief Fund Public Library Assistance Program** to be used for supplies and services necessitated by the COVID-19 pandemic. Ayes: Brindo, Doll, McMullen, and Miller. Nays: None. Resolution adopted.

Hutchison reported that it is unlikely that the Jaycee's will host their annual Downtown Barberton Christmas Walk event, and requested approval to close the library at its regular time on the night that the event was scheduled.

RESOLUTION 25-2020 **Moved** by McMullen, seconded by Doll, **to close at the library at 5:00 p.m. on Saturday, November 28, 2020**. Ayes: Brindo, Doll, McMullen, and Miller. Nays: None. Resolution adopted.

Moved by Brindo, seconded by McMullen, **to enter into executive session** at 7:19 p.m. to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official. Roll Call: Brindo - Aye, Doll - Aye, Masich - Aye, McMullen - Aye, and Miller - Aye. Motion carried.

Moved by Brindo, seconded by McMullen, **to exit executive session** at 7:24 p.m. Roll Call: Brindo - Aye, Doll - Aye, Masich - Aye, McMullen - Aye, and Miller - Aye. Motion carried.

Moved by Brindo, seconded by Doll, **to adjourn** the meeting at 7:19 p.m.

Terri Masich, President

Jennifer Doll, Secretary